



Application for Charity Donation



Please return the completed form to:
The Mary Leishman Foundation, 32 North Marches, Anstruther. Fife. KY10 3YN

SECTION 1 - CHARITY/ORGANISATION/INDIVIDUAL DETAILS

Name of Charity/Organisation/Individual:

Address and Postcode:

Charity Reg. No: (if applicable)

Name of Contact (if Individual may be same as above):

Title:

Contact Address: (if different from above)

Position:

Contact Tel.No:

Email:

Fax No:

SECTION 2 - BACKGROUND TO CHARITY/ORGANISATION (if individual go to section 4)

a. What is your charity/organisation set up to do:

b. Where does the charity/organisation operate:

c. What is the structure of your organisation e.g. trustees, committee members:

SECTION 3 - CURRENT ACTIVITIES

a. What are your current activities?

b. Who benefits from your service?

SECTION 4 - WHAT DO YOU WANT FUNDING FOR?

Please give details of the project or part of your work for which you are applying for funds:

SECTION 5 - HOW MUCH FUNDING DO YOU REQUIRE?

£

Breakdown of costs *(please be specific as to the exact costs that will be utilised by the grant, as this will speed up the application process).*

Is this the total amount required? *(Please delete appropriately)* YES / NO

If not please indicate how you are intending to raise the remaining balance and from what sources:

If applicable, please give details of other sources of income raised or committed so far?

SECTION 6 - ADDITIONAL INFORMATION

If applicable, please attach your most recent annual report and accounts as well as any additional documents and background information which may support this application.

**CHEQUE PAYABLE TO:
(IF YOUR APPLICATION IS SUCCESSFUL)**

The Trustees may request further documentation to support any application for funding to adhere and to comply with external auditing.

Signed **Name in Print**.....

Position **Date**.....

If Charity/Organisation, signatory must be a trustee or senior representative of the charity/organisation

Registered in Scotland No. SC040807

Registered address: Burnside House, 1 Keltybridge, Blairadam, By Kelty, Fife KY4 0JH

Tel: +44 (0) 01333 311339

Tel: + 44 (0) 07712 168 112

www.maryleishmanfoundation.com

info@maryleishmanfoundation.com